

MINUTES OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
REGULAR MONTHLY MEETING
MARCH 30, 2005

CALL TO ORDER

Noting the absence of a quorum, Chair Montano called the meeting to order at 10:00 a.m. as a Committee of the Whole.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE

Present:

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella

Absent

James Cragin
John Hammargren
Carl Moore

Others

Lee Millen, Senior Staff, Commission
Services
Sherry Scates, Commission Staff

APPROVAL OF MINUTES OF MARCH 23, 2005

This item was deferred to the April 6, 2005 agenda

CHAIR'S REPORT

Chair Montano requested that Lee Millen, Senior Staff, Commission Services, to continue his follow-up with William Sias, County Counsel,

regarding the probable approval of the Commission's use of cameras on inspection site visits.

Vice Chair Stathatos reported that she attempted to contact Deputy Paula Cahhall, San Dimas Sheriff's Station, and was advised that Deputy Cahhall is out of the office for several weeks; she will be advised of the Commission's follow-up in response to her call for a station inspection.

TREASURER'S REPORT

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund remains the same at \$728.96.

STAFF REPORT

Sherry Scates, Commission Staff, reported on the following:

- Supervisor Burke's office has been contacted regarding the pending letter of resignation from James Cragin; and
- Supervisor Yaroslavsky's office has been contacted regarding the Commission's two vacant 3rd District seats.

CORRESPONDENCE

Chair Montano summarized several pieces of the Commission's mail for the benefit of Commissioners.

FACILITY/GROUP INSPECTION REPORTS

Greater Hope Society I – 49#3

Chair Montano re-inspected this facility on March 28th and gave a rating of **Unsatisfactory**. Chair Montano noted that this facility has been of continuing concern to the Commission for several years. The Owner/Director of the facility has repeatedly ignored required correction of unsatisfactory conditions at these facilities (previous inspection reports on file). Also, a greater health and safety problem exists at this facility due to a recent fire that destroyed a bathroom and the wall of an adjoining bedroom; no attempt has been made to repair the damage, and smoke odors and black dust fill the house. Further, the Owner/Director was instructed to remove several surplus/damaged refrigerators, stoves, washers/dryers stored in the garage or at least remove the refrigerator doors; these appliances have remained unsecured and unsafe for over a year. **This facility has been reported to all applicable Departments**

and the Board of Supervisors, and a fiscal audit of this facility has been requested.

Manna Manor/Banning Home - 66#1

Chair Montano inspected this facility on March 28th and gave a rating of **Excellent** with no areas of concern observed or reported. Chair Montano noted that this facility was very clean and nicely decorated.

Manna Manor/Denni Home – 66#2

Chair Montano inspected this facility on March 28th and gave a rating of **Excellent** with no areas of concern observed or reported.

Manna Manor/Neptune Home – 67#2

Chair Montano inspected this facility on March 29th and gave a rating of **Excellent** with no areas of concern observed or reported. Chair Montano noted that conditions at this facility have improved significantly over the last year, and that it is clean and nicely decorated.

Temple City Sheriff's Station

Vice Chair Stathatos and Commissioner Cannella inspected this facility on March 28th and gave a rating of **Satisfactory** with no areas of concern observed or reported.

Ettie Lee/Oak Knolls Home – 34#2

Vice Chair Stathatos and Commissioner Cannella inspected this facility on March 24th and gave a rating of **Satisfactory**. Areas of minor concern: computer should be replaced; and kitchen stove needs to be cleaned.

Hudson Lyndsey/Lugo Home – 57#3

Commissioner Bacio inspected this facility on March 29th and gave a rating of **Needs Improvement** for the following items: more dishes and utensils are needed; one additional smoke detector is needed; and house rules need to be posted.

NEW BUSINESS/ANNOUNCEMENTS

There was none.

PUBLIC COMMENT

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

Commissioners' review and comment on the Commission's brochure will be added to the April 6th agenda.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 11:05 a.m.

Respectfully submitted,

Sherry Scates
Commission Staff